



Privacy Policy

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1. Scope of Application

This Privacy Policy applies to the processing of personal data by AstraYAN Private Limited ("AstraYAN", "we", "us", or "our") through our website: <https://www.astrayan.com> (the "Website").

This Policy is intended for website visitors, job/internship applicants, freelancers, or any other individual interacting with our Website or services (collectively referred to as "Users" or "you"). This document explains how we collect, use, and protect your personal data, your rights, and how you can exercise them.

Note: As of now, AstraYAN does not actively collect personal data via its Website. However, this policy outlines potential practices if and when such data collection begins in the future.

2. What Personal Data We May Collect (in the future)

a. For General Website Visitors:

- Basic identification: Name, Email address, Contact number (if submitted via forms).
- Technical data: IP address, browser type, device type, operating system, pages visited, date/time of visit.

b. For Applicants and Freelancers:

- Personal identifiers: Full name, email, contact number, photo (if applicable).
- Documents: Resume/CV, cover letter, LinkedIn profile, certifications.
- Sensitive data (only where required and permitted by law): National ID details, gender, location preference, etc.
- Professional history: Education, employment, skills, references.

3. Why We May Collect and Use Personal Data

If data collection begins, we may process your data for the following purposes:

- To evaluate applications for employment, internships, or collaborations.
- To respond to inquiries or requests submitted via our website.
- To improve the functionality, security, and usability of our website.
- To understand audience interests and personalize content.
- To comply with legal or regulatory requirements.

4. Use of Cookies and Web Tracking

We may use cookies or similar technologies (such as web beacons or pixels) to:

- Analyse website traffic and user behaviour.
- Remember user preferences.
- Enable secure login or session continuity.

Users will be notified via a cookie banner and have the option to manage their cookie preferences.

5. Data Sharing and Transfers

We will not sell your data. In limited cases, your data may be shared with:

- Trusted third-party vendors for hosting, analytics, or recruitment tools.
- Law enforcement or regulators, if legally obligated.
- Group companies or affiliates, for internal operations or employment considerations.

Where data is transferred outside India, we will ensure compliance with applicable laws and safeguards.

6. Data Security

We take reasonable organizational, technical, and administrative measures to protect personal data, including:

- SSL encryption
- Restricted internal access
- Regular monitoring and audits

Note: No method of data transmission or storage is fully secure.

7. Your Rights

You may have the right to:

- Access, correct, delete, or restrict processing of your personal data
- Withdraw consent (if previously given)
- Object to certain processing
- Lodge a complaint with a data protection authority

To exercise your rights, contact: dpo@astrayan.com

8. Data Retention

We retain personal data only as long as necessary for business or legal purposes. Afterward, data will be deleted or anonymized.

9. Third-Party Services and Links

Our Website may contain links to third-party sites or services. We are not responsible for their privacy practices. Please review their policies directly.

10. Children's Privacy

Our website and services are not intended for individuals under 18 years of age. We do not knowingly collect data from minors.

11. Changes to This Policy

We may update this Privacy Policy occasionally. Material updates will be communicated prominently on the Website.

12. Contact Us

If you have questions or concerns, contact:

Data Protection Officer
AstraYAN Private Limited
Email: dpo@astrayan.com
Website: <https://www.astrayan.com>